

Del Norte County Unified Schools

Google Apps for Education Parent Permission Form



Del Norte Schools provides students with Google Apps for Education. Google Apps for Education includes free, web based applications including email, word processing, spreadsheet, presentation, conferencing, calendaring and collaboration tools for students and teachers. This service is available through an agreement between Google and Del Norte County Unified School District. Students in grades 6-12 have access to all Google Apps, students in grades K-5 have access to apps by teacher request.

Apps for Education runs on an Internet domain purchased and owned by the school and is intended for educational use only. This permission form describes the responsibilities of the school, students and parents in using Apps for Education on the school domain.

Child Internet Protection Act (CIPA) - <http://fcc.gov/cgb/consumerfacts/cipa.html>

The school is required by CIPA to have technology measures and policies in place which protect students from harmful materials including obscene and pornographic. This means student email is filtered. Mail containing harmful content from inappropriate sites will be blocked.

Children's Online Privacy Protection Act (COPPA) - <http://www.ftc.gov/privacy/coppafaqs.shtm>

COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. By default, Google advertising is turned off for Apps for Education users. No personal student information is collected for commercial purposes. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

Family Educational Rights and Privacy Act (FERPA) - <http://www2.ed.gov/policy/gen/guid/fpco/ferpa>

FERPA protects the privacy of student education records and gives parents rights to review student records. Under FERPA, schools may disclose directory information (name, photo, grade level) but parents may request the school not disclose this information. Use the check box at the end of this form if you prefer not to disclose your student's information.

- The School will not publish confidential educational records (grades, student ID #, etc...) for public viewing on the Internet.
- The School may publish student work and photos for public viewing but will not publish student last names or other personally identifiable information.
- Parents may request photos, names and general directory information about their children not be published.
- Parents have the right at any time to investigate the contents of their student's email account and Apps for Education files.

DNCUSD K-12 Apps for Education is available at school and at home via the web. Even though email from known inappropriate sites is blocked, there is always a chance students will be exposed to inappropriate content. School staff will monitor student use of Google Apps when students are at school. Parents are responsible for monitoring their child's use of Google Apps when accessing programs from home. Students are responsible for their own behavior at all times.

1. Prohibited Conduct

Student email may not be used in the following ways:

- unlawful activities
- commercial purposes
- personal financial gain
- false identity in email communications
- misrepresentation of Del Norte Schools
- Interference with Del Norte Schools technology operations through
 1. electronic chain letters
 2. unsolicited electronic communications
 3. disruption of electronic communications

2. Access Restriction

Access to and use of student email is considered a privilege accorded at the discretion of Del Norte Schools. The district maintains the right to immediately withdraw the access and use of student email when there is reason to believe that violations of law or District policies have occurred. In such cases, the alleged violation will be referred to the building principal for further investigation.

3. Security

Del Norte Schools cannot and does not guarantee the security of electronic files located on the Google Apps system. Although Google does have a powerful content filter in place, the District cannot assure that users will not be exposed to unsolicited information.

These guidelines will be available on the Del Norte Schools website at _____
